

德蘭中學
2024-2025 年度 中一自行分配學位
申請須知

(一) 自行分配學額： 40名

(二) 申請日期：**2024年1月2日至1月16日**

(三) 辦公時間：星期一至五：上午8:30至下午4:30
星期六：上午9時至中午12時

(四) 報名方法：

1. 索取申請表格：

申請表格可於**2023 年 10 月 24 日**開始親臨本校（地址：九龍何文田常盛街 21 號）領取，或於本校網頁 <http://www.stteresa.edu.hk/> 下載。

2. 遞交申請表格：

(a) 填妥表格後，於申請日期（**2024年1月2日至1月16日**）內，親自交回本校校務處。

所有逾期的申請恕不受理。

填妥之申請表須連同以下文件一併遞交：

- (i) 教育局中一自行分配學位申請表；
- (ii) 學生的身份證明文件副本；
- (iii) 小五及小六學業成績表副本；
- (iv) 學生參與的活動、服務及比賽所獲得的獎狀或證書副本；
- (v) 天主教領洗紙副本（天主教同學適用）；
- (vi) 回郵信封：一個。（請貼上HK\$2.20郵票及寫上正確聯絡地址。）
- (vii) 毋須繳交任何推薦信。

或

(b) 透過「中一派位電子平台」遞交申請表格及文件。

(五) 收生準則及比重

準則	比重
學業成績	55%
操行	10%
面試表現	20%
課外活動及成就	10%
與本校聯繫	5%

(六) 面試安排

1. 全部申請人必須出席面試。

2. 面試定於**2024年2月24日（星期六）**上午8:30 至 下午1:00 舉行。申請人當天必須出示身份證明文件。

(七) 正取學生結果

獲本校納入自行分配學位正取學生名單的學生家長於**2024年3月27日（星期三）**收到書面及電話通知，家長毋須向學校查詢。

(八) 派位結果

自行分配學位的申請結果將於**2024年7月9日（星期二）**與統一派位結果一併公布，家長毋須向學校查詢。

(九) 注意事項

每名學生只可向不多於兩所參加派位的中學遞交申請，否則，其獲得自行分配學位的機會將會被取消。為確保入學機會，請於統一派位的電腦表格上仍選本校為第一志願。

St. Teresa Secondary School
2024-2025 Secondary One Discretionary Places Application
Guidelines for Application

A. Number of Secondary One Discretionary Places : 40

B. Date of Application : **2nd January to 16th January, 2024**

C. Office Hours : Monday – Friday (8:30 am – 4:30 pm)
Saturday (9:00 am – 12:00 pm)

D. Application Procedures :

1. Application Forms are available from **24th October, 2023** onwards.

- Applicants may collect the application form from the school at 21 Sheung Shing Street, Homantin, Kowloon.
- Applicants may download the application form from the school homepage <http://www.stteresa.edu.hk/>

2. Submission of documents :

(a) Completed Application Form should be returned to our school office in person from **2nd January to 16th January, 2024**.

Late submission will not be handled.

The following documents should be submitted with the completed Application Form :

- (i) Education Bureau's Application Form for S1 Discretionary Place;
- (ii) Photocopy of Identity Card of the applicant;
- (iii) Photocopies of Primary 5 and Primary 6 School Report Cards;
- (iv) Photocopies of Certificates of Award or Certificates of Appreciation of Competitions / Services / Extra-curricular activities;
- (v) Photocopy of Certificate of Baptism (for Catholic students only) ; and
- (vi) A stamped (with a postage stamp HK\$2.20) addressed envelope.
- (vii) NO reference or recommendation letter is needed.

or

(b) Submit the Application Form and documents via the SSPA e-Platform.

E. Selection Criteria and Weighting

Criteria	Weighting
Academic Performance	55%
Conduct	10%
Interview Performance	20%
Extra-curricular Activities and Services	10%
Relationship with school	5%

F. Interview

1. All applicants will be invited to an interview.
2. The interview will be conducted on Saturday **24th February, 2024** (8:30 am - 1:00 pm). Applicants have to bring along their Identity Card to the interview.

G. Release of List of Successful Applicants for Discretionary Place

Parents of all successful applicants will receive notifications of successful Discretionary Place applications by letter and phone on Wednesday **27th March, 2024**. Parents should not make enquiries to the school.

H. Release of Results

The results of Discretionary Place application will be announced at the same time with the Central Allocation results on Tuesday **9th July, 2024**. Parents should not make enquiries to the school before the announcement of results.

I. Points to Note

Each applicant may apply to NOT MORE THAN TWO participating secondary schools. Otherwise her chance of acquiring a Discretionary Place will be forfeited. To ensure better chance of allocation to our school, applicant may choose our school as her first preference in the Central Allocation stage.